

SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



CLASSIFIED POSITION VACANCY INTERNAL AND EXTERNAL POSTING BODEGA BAY SCHOOL

- POSITION:** Instructional Assistant – FOR THE AFTER SCHOOL PROGRAM
Part-Time: 5 days per week/2 hours per day (3:00pm – 5:00pm)
Work year 184 days
- SALARY RANGE:** \$17.96 - \$25.55 per hour (depending on experience) plus vacation and holiday pay
Excellent benefits package
- JOB SUMMARY:** Under the general supervision of the principal. Work with teachers to help with special instruction for students in academic and non-academic areas. This position will be working with a specific student with vision impairment.
- QUALIFICATIONS:** District desires energetic, outgoing person with high standards and ability to work constructively with children. Must have strong organizational skills, work well with minimum supervision, and demonstrate initiative.
- Offers of employment subject to:**
- Fingerprint clearance
 - Negative TB clearance
 - Post Offer/Pre-Placement physical exam (POPP)
 - CPR/First Aid Certificate within two months of employment
 - AA degree or pass District Instructional Assistant exam
- LOCATION:** Bodega Bay School is a K-5 located in Bodega Bay, California. The school enrollment is approximately 25 students.
- HOW TO APPLY:** To be considered for this position:
- Submit application with required documents via EdJoin.org
<https://www.edjoin.org/Home/JobPosting/990584>
 - or mail to: Shoreline Unified School District, PO Box 198, Tomales, CA 94971
 - Letter of interest describing your reasons for applying for this position
 - Resumé
 - Three current professional letters of reference regarding your performance in previously held positions
- Current employees of Shoreline USD please submit letter of interest by deadline

**APPLICATION
DEADLINE:**

Wednesday, December 13, 2017 by 3:00 p.m.