

Student Success

SHORELINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING

MINUTES Regular Meeting Wednesday, December 11, 2013 Tomales Elementary School 40 John Street, Tomales, California

1. Meeting called to order by Jim Lino 5:12 p.m. Assembly Room
2. Comments from the public on closed session items
3. Recess to closed session

CLOSED SESSION: 5:00 p.m. – Library

With respect to every item of business to be conducted in closed session pursuant to Government Code 54957 Personnel - Public employee performance evaluation – Superintendent evaluation and goals:

RECONVENE TO PUBLIC SESSION: Meeting called to order by Jim Lino 6:05 p.m. – Assembly Room

Swearing in of Board members by Tom Stubbs, Superintendent Shoreline Unified School District

Tim Kehoe - Trustee Area #1 (length of term?)

Jim Lino - Trustee Area #1

Jane Healy - Trustee Area #2

Clarette McDonald Trustee Area #3

We welcome you to this evening's meeting. The public may ask questions relevant to agenda items at the time those items are under consideration. We would appreciate it if you would identify yourself by name when addressing the Board. Speakers are limited to four minutes each. Copies of the agenda are located on the agenda table.

*Note: public comments will be heard at approximately 7:30 p.m.. If you wish to address the Board please indicate next to your name on the sign sheet.

General Functions

- 4 Roll call Members present: Tim Kehoe, Jim Lino, Monique Moretti, Jane Healy, and Kegan Stedwell, Clarette McDonald. Absent: Jill Manning-Sartori. Staff in attendance: Tom Stubbs, Susan Skipp, Jane Realon, Adam Jennings, Matt Nagle, and Jamie Hunt
- 5 Flag salute

6 No reportable action taken in closed session

7 Approved and adopted of agenda: Jane Healy / Kegan Stedwell / Unanimous Ayes:
All Noes: ACTION

8 Student of the Month Haylee Furlong and Daysee Magana were introduced by Jane Realon and Bill Tucker.

Student Representative Jack Strozzi reported on events and activities at the schools in the district. INFORMATION

10 Representative/liason to the Shoreline Unified School District Board of Trustees for the matters of interest and concern to the Latino community: Discussion Tom Stubbs put out a request for information to Marin County Superintendents, and received responses. How does the Board want decide on how to address. Tim suggested that Annette a vote was cast to represent the community. Kegan because there are community members that are not able to vote, this would represent to develop leadership and participation and a relationship. Sandy Kaplan, Jesus was a representative/Liason to the Board in the past, served for three years. She was not aware of him being. He did not feel he was asked for any input. Thoughts: DLAC (Spell out) and advisory committee has good participation and input. Jane Healy, appreciates everyone who comes. Donna Faure, the last meeting was well attended by the Latino community. She supports the efforts the Board is making to create this position. Monique wants to see DLAC and ELAC and have Board rep at the meetings. What is not being heard from the Latino community? Tom feels that having a Board member at the DLAC could help with the communication. Jane Healy, this is the governmental meeting and where the business is done. Jim Lino, ask that those Board members could attend DLAC should. IFORMATION

11 Consent agenda

The Consent agenda is a group of routine items that are approved by a single Board action. They are grouped together for a single decision in order to save time. A Board member, the superintendent, or a person in the audience may ask that any item be removed and acted upon separately.

11.1 Minutes: Approve minutes of November 21, 2013, regular meeting

11.2 Warrants: General

11.3 Acceptance of gift – 2 boxes of books for Tomales Elementary School from Heidi and Charles Loring:

Tim Kehoe/Jane Healy / Unanimous Ayes: ALL Noes: ACTION Discussion: Tim the amount to Tomales Village amount and is lower than in the past. Susan, the format for the warrant report has changed, with out the liquidate column.

12 Approved Tom Stubbs to attend the Section 8002 Impact Aid Winter meeting January, 11, 2014, in Phoenix Arizona: Jane Healy / Clarette McDonald / Unanimous Ayes: ALL Noes: ACTION

Curriculum and Instruction

13 Principals' reports: INFORMATION

Jane Realon reported Meryl Juniper new art teacher has displayed the students artwork around the school. 10,000 Degrees (offers scholarships and ???) is taking students to college visit, TES and WMS 6th grade to Stanford, Jane interviewed the students loved the trip. Students commented on what they saw and the experience.

Matt Nagle reported the TES and WMS seventh graders went to Berkeley.

Adam Jennings reported THS 9th graders went to St. Mary's. students were impressed and motivated to attend college. 10th graders went SF State, some like the urban setting and some did not. Students who have visited several colleges compared how each felt. A big thank you to 10,000 Degrees for funding this project.

14 Superintendent's report INFORMATION

- Prop 39 – California Clean Energy Act Update – Greystone West, Possible LCD lighting upgrades: Todd Lee is putting together figures and will meet with Tom and will be reported on at the January Board meeting.
- Tomales High School construction project update: The roof project is done. HVAC system project: locker room heaters need thermostats wired and at this time there is no heat in the locker room. All the heaters need to be working before the project is signed off.
- Facilities needs update: a preliminary list is in the packet. Modernization has not addressed all the issues in the District. The safety issues are the priority and being addressed right away. The Board will look at and prioritize the needs as a District. Jim Lino recommends that a facilities committee be formed and see first hand at each site's need. Get a strategic plan. Are grants available and with matching funds. Advance the process, look to project managers Greystone West and Todd Lee with recommendations.
- CSBA Conference update: Tom Stubbs reported his participation at the conference. LCFF and Common Core was his focus
- Common Core: ?
- Board Policies and Administrative Regulations update: Tom Stubbs went through every Board Policy to update and the CSBA has sent the policies in electronic format. The Board will have to do a first and second reading on every policy.
- Wellness Committee: meeting December 12 3:30 at the District office. Jim commented that students have left are district for better food. Our cafeteria fund increased funds from the district in recent years may improve the quality of the meals being served to students.

15 Two Way Dual Language Immersion Taskforce Update - Kegan Stedwell reported the survey results will be reported on at the January meeting. Dual task force committee (TWDLIT) has discussed how Spanish is being taught in our district. Assessment and measurement tools are changing with new state testing being implemented. Analysis and feasibility studies may need to be done.

16. Inter-district transfer attendance report : one more incoming since last meeting, no question. INFORMATION

Finance and Business INFORMATION

17 Chief Business Official report No report. INFORMATION

18 Approve mentor program budget at Tomales High School: Jane Healy / Monique Moretti / Unanimous Ayes: ALL Noes:

Rachel Somerville (is she the coordinator) spoke on the history and statistics of High School Mentor programs to increase college awareness for high school students. SUSD 2006 Mentor program began. Jim Lino, this is the first time the district has been asked to fund. Fundraise money would be used to expand the program. Kegan Stedwel, increased training for mentors. volunteer mentor training is paid for by 10,000 Degrees. Adam, Tom, and Susan recommends. ACTION

19 Approved First Interim Budget Report ending October 31, 2013 : Tim Kehoe / Jane Healy / Unanimous Ayes: ALL Noes: ACTION

20 Common Core Expenditure Plan: Action item to approve funds at the next meeting.

INFORMATION

21 Quarterly Report on Williams Uniform Complaints: No complaints INFORMATION

Employees

22. Consider employment of Dominic Sacheli, assistant men's' varsity basketball coach, Tomales High School, for the 2013-14 school year: Tim Kehoe / Kegan Stedwell / Unanimous Ayes: ALL Noes: ACTION

Auxiliary

23 Persons desiring to address the Board on items not on the agenda. The Board will listen to your comments but are unable to actively respond.

Annette Soreng : no heat or hot water in the locker rooms. Sporadic heat in the classrooms.

Donna Faure: Thank you for the college field trip. It made a big impression on her child.

Mike Strode: Students being brought to school in a taxi. Jane Realon states that this is a service that the state requires for homeless families.

Jim Lino reported the Ag adhoc committee meeting, the recommendation to the Board is that high schools have implemented Pathways program. There are several areas of curriculum development around incorporating classes to earn credits. The committee will now move to creating the Pathways Program and follow this model. Jim Lino thanked all the people who participated in the Ag ad hoc committee. INFORMATION

24 Eliminating the use of Anti-bacterial soap in our schools, discussion - Jane Healy led the discussion on what the supply and ordering process is. Can we create an awareness to tell our suppliers we don't want this. Tom Stubbs said we can switch to another type of soap. No one stated any opposition to this. Principals will look what is used and will look into purchasing soap with out antibiotics and anit-bacterial INFORMATION

25 Agenda items for future meetings INFORMATION

Form a Facilities Committee (January)

Form a Pathways Committee (January)

14/15 School Calendar (alignment with County)

Policy updates

Kate Cane to present (?)

Perform at the WMS meeting in February by David Whitney

Transportation report (January)

26 Communications: No Communications INFORMATION

Annual Organizational Meeting

1 Election of Board President for 2014: Nomination by Jim Lino Moretti/Kehoe Ayes: all Noes: none ABSENT: Manning-Sartori Jane Healy elected ACTION

2. Election of Board Vice President for 2014: Kehoe/Healy Ayes: all Noes: none ABSENT: Manning-Sartori Jill Manning-Sartori elected ACTION

3 Election of Board Clerk for 2014: Moretti/Kehoe Ayes: all Noes: none ABSENT: Manning-Sartori Kegan Stedwell elected ACTION

4 Appointment of Board Representative for 2014: Kehoe/Moretti Ayes: all Noes: none ABSENT: Manning-Sartori Clarette McDonald elected ACTION

5 Establish date, times, and locations for 2014 Board meetings: Healy/Stedwell Ayes: all Noes: none ABSENT: Manning-Sartori ACTION

Adjournment 9:10 p.m.