

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
APRIL 17, 2014**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales Elementary School on Thursday, April 17, 2014.

1. Clarette McDonald called the meeting to order at 5:01 p.m.
2. Board members present: Jane Healy, Jim Lino, Tim Kehoe, and Clarette McDonald. Jill Manning-Sartori arrived at 5:10 p.m. and Kegan Stedwell arrived at 5:15 p.m. Board member absent: Monique Moretti. Staff present: Superintendent Tom Stubbs, Adam Jennings, Jane Realon, Matt Nagle, Susan Skipp, and Jeannie Moody.
3. Many comments were heard from the public on the closed session item. Several community members and staff spoke in support of keeping Tom Stubbs as our Superintendent.
4. Recessed to closed session at 5:15 p.m.
5. Reconvened to public session at 6:05 p.m.
6. No reportable action was taken in closed session.
7. Approved and adopted the agenda.
(Lino/Kehoe AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
8. Erika Perez and David Lopez were honored as Shoreline's students of the month for April 2014. Ms. Livesay and Ms. Gross made the presentations.
9. Student Representative Jack Strozzi reported on all of the events and activities happening throughout the District.
10. Consent Agenda
 - 10.1. Approved minutes of March 12, 2014, special meeting.
 - 10.2. Approved minutes of March 13, 2014, regular meeting.
 - 10.3. Approved minutes of March 28, 2014, special board retreat meeting.
 - 10.4. Approved payment of warrants.
 - 10.5. Accepted gifts: To THS: Jerry & Debbie Norman donated a Massey Ferguson MF 175 tractor and hay rake to the Tomales FFA Chapter. To WMS: Trish Callo and Collin Hamblin donated travel and art photograph books to the library.
 - 10.6. Approved the 2014-15 Carl D. Perkins Grant application in the amount of \$2,390, pending approval from the California Department of Education.
 - 10.7. Approved the 2014-15 school calendar.
(Healy/Stedwell AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
11. Shoreline Education Association (SEA) sun shined their 2014-15 negotiations with Shoreline USD.

Curriculum and Instruction

12. The principals' reported on important events happening at their sites. Principal Adam Jennings reported that the high school staff is working on the Western Association of Schools and Colleges (WASC) overview and a self-study review report. Principal Jane Realon reported that she had spent

five days at the high school participating on the senior project committee. Principal Matt Nagle reported that he has hired KAM Consulting to educate his staff on Common Core, Smarter Balance and a new form of assessments called Mathematics Assessment Resource Service (MARS).

13. Superintendent Tom Stubbs reported that he is wrapping up the information gathered from the three meetings on Local Control and Accountability Plan (LCAP) to develop District goals and an action plan. The three areas of focus were learning conditions, people outcomes, and parent/student engagement. Once the draft form of the action plan is completed it will go out to the community for final review. The action plan may be ready for approval at the May Board meeting. Mr. Stubbs then reported that he will be meeting with all staff members associated with Special Education, Spanish, and Math to plan for the 2014-15 school year.
14. Board Vice President Jill Manning-Sartori announced that the Board will be seeking assistance from Dr. Scott Mahoney and Superintendent of Schools Mary Jane Burke to start the search for a new superintendent. She wanted to let the public know that they will get a chance to voice their concerns, ideas and opinions as we work through this process. Jim Lino mentioned that he and Susan Skipp met with Terena Mares (Assistant Superintendent of Business for Marin County Office of Education), to discuss the 2014 – 2015 budget. Ms. Mares will be present at our August Board meeting to help us work through our fiscal challenges.
15. Reviewed the Interdistrict transfer attendance report.
16. Considered and discussed the addition of an ELAC/DELAC report to be added on all future regularly scheduled board agenda's. After much discussion the Board approved adding a Latino Liaison Report to our regularly scheduled board agenda's.
(Healy/Manning-Sartori AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.

Finance and Business

17. CBO Susan Skipp discussed her meeting with Terena Mares pertaining to the 2014 – 2015 budget and the multi-year projections.
18. Approved 2013-14 budget revisions.
(Lino/Kehoe AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
19. Approved GASB 45 Actuarial Report.
(Kehoe/Healy AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
20. Jane Healy motioned and Tim Kehoe seconded the consideration for staffing of the music program at West Marin School. After some discussion the motion was amended by Jane Healy and seconded by Tim Kehoe to table this item until the May Board meeting to allow some more time to put the financial information together.
21. Approved the shared services Special Education Director contract for the 2014-15 school year.
(Healy/Lino AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.

Employees

22. Approved employment of Trace Ceresa as the district clerk, 30 hours per week, effective April 28, 2014. Susan Skipp recommends.
(Kehoe/Healy AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
23. Superintendent Tom Stubbs and Principal Adam Jennings accepted the resignation letter from Chris Helfer, athletic director at Tomales High School, effective March 31, 2014.

24. Approved employment of John McGurke as athletic director at Tomales High School, effective April 1, 2014. Adam Jennings recommends.
(Lino/Manning-Sartori AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
25. Superintendent Tom Stubbs accepted a retirement letter from Roberto Castellanos, custodian, Tomales High School, effective June 30, 2014.

Policy

26. Second reading and adoption of the entire section of BP/AR 0000 – Philosophy, Goals, Objectives and Comprehensive Plans.
(Kehoe/Manning-Sartori AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
27. Second reading and adoption of the entire section of BP/AR 1000 – Community.
(Lino/Healy AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
28. Second reading and adoption of the entire section of BP/AR 9000 – Bylaws of the Board.
(Healy/Lino AYES: McDonald, Healy, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Moretti) Motion passes.
29. First reading on entire section of BP/AR 2000 – Administration. Jane Healy has volunteered to read this section.
30. First reading on entire section of BP/AR 3000 – Business. Jim Lino and Monique Moretti have volunteered to read this section.
31. First reading on BP 5030 – Student Wellness.

Auxiliary

32. Several community members addressed the Board on items not on the agenda.
33. Agenda items for future meetings:
-Preliminary Budget
-Music Program at West Marin School
-First reading on entire sections of BP/AR 2000 & 3000
34. Communications: Board President Jane Healy read a letter from Marin County Office of Education that stated Shoreline USD received a positive certification. The Board received a thank you card from the Tomales Elementary School fifth graders thanking them for letting them go to Walker Creek.

Adjournment: 9:00 p.m.

Respectfully submitted,

Tom Stubbs, Superintendent

Adopted by the Board: