

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE MEETING
August 18, 2011**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, August 18, 2011.

1. Tim Kehoe called the meeting to order at 6:05 p.m.
2. Board members present: Tim Kehoe, Jane Healy, Julie Titus, Scott McMorrow. Board member Jill Manning-Sartori arrived at 6:15 p.m. Board members absent: Jim Lino, and Monique Moretti
3. Approved and adopted the agenda after removing item # 27 – medical leave for Sherri Edwards, and moving item # 10 – Resolution 2011.12.1 to follow the Business Manager report (Titus/McMorrow/Unanimous)
4. Consent Agenda
 - 4.1. Approved minutes of June 16, 2011, regular meeting
 - 4.2. Approved minutes of June 7, 2011, special meeting
 - 4.3. Approved minutes of June 28, 2011, special meeting
 - 4.4. Approved payment of warrants
 - 4.5. 2011 – 2012 Interdistricts: Denied incoming transfer for Austin Hudson
 - 4.6. 2011 – 2012 Interdistricts: Approved incoming transfers for Abigail Brookreson, Samantha Crouch, Camron Hill, Justin Hill, Nathan Hill, Graham Scott Mason, Marissa Mehr, and Ava Grace Recor. Approved outgoing transfers for Lily Ann Dimond, and Ava Thomason
 - 4.7. Approved Susan Skipp and Stephen Rosenthal to attend the National Association of Federally Impacted Schools 2011 Fall Conference from October 2 – 4 in Washington, DC
 - 4.8. Approved Tomales High School 2011 – 2012 coaches (McMorrow/Healy/Unanimous)
5. Persons desiring to address the Board: Chris Greene requested more hours be added to her secretary duties at Inverness School. She currently has two hours and feels the position warrants four hours to complete all of the assigned duties. The Board will do some research and follow-up.

Finance and Business

6. Business Manager Susan Skipp reported that we had applied for the Fresh Fruit and Vegetable Grant and the grant to acquire a new bus but both applications were denied.
7. Adopted Resolution # 2011.12.1 – General Obligation Refunding Bonds
Depending on the rate, the refinancing of this bond could result in a savings of approximately \$300,000.00 to property tax payers.
(McMorrow/Titus AYES: Kehoe/Healy/McMorrow/Titus/Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Lino/Moretti) Motion passes
8. Todd Lee of Greystone West Company reported that the summer project at Tomales High School is on schedule. Students will be able to start school on August 31st as planned. Todd Lee commended Murray Building, Inc. for a job well done.
9. Approved change order #1 to Murray Building, Inc. for the Tomales High School Modernization in the amount of \$76,179.71. Todd Lee explained that the majority of the change order was unforeseen items such as additional hazardous materials that were discovered.
(Titus/Healy/Unanimous)

10. Approved water treatment system service agreement between Hope Sturges and the Shoreline Unified School District.
(Healy/Titus/Unanimous)
11. Approved no changes to the 2009-2010 and 2010-2011 classified management and confidential salary schedules.
(Healy/Manning-Sartori/Unanimous)
12. Approved Memorandum of Understanding between S.U.S.D. and C.S.E.A. agreement that negotiations through 2010-2011 are closed with no changes.
(Healy/McMorrow/Unanimous)
13. Approved Memorandum of Understanding between S.U.S.D. and S.E.A. agreement that negotiations through 2010-2011 are closed with no changes.
(Titus/Healy/Unanimous)
14. Approved contract with 360 Degree Customer, Inc. for speech services for the 2011-2012 school year.
(McMorrow/Titus/Unanimous)

Curriculum and Instruction

15. Principal Anne Harris reported they are wrapping up the Summer Bridge Program and that 16 of the 18 incoming kindergartners attended. Anne also reported that the 2011-2012 school year will enroll about 170 students between West Marin Elementary and Inverness School. Principal Jane Realon reported their Summer Bridge Program was very successful with over 20 students in attendance. Jane reported that her 2011-2012 school year will enroll 186 students at Tomales Elementary. About 29 of those students are incoming Interdistrict transfer students. Bodega Bay School is expecting enrollment of about 40 students. Principal/Supt. Stephen Rosenthal will be enrolling approximately 185 students at the high school.
16. Superintendent Stephen Rosenthal announced that our welcome back staff meeting will be held on Monday, August 29, 2011, at 8:30 a.m. West Marin School will be hosting this year. There was a brief discussion on Board goals. Stephen Rosenthal will work with Administrative Cabinet and bring goals back to Board. Stephen asked the Board to choose some dates for a common board meeting with neighboring districts to be held at Walker Creek.
17. Approved District contribution of \$5,000.00 to fund the National Equity Project, balance of \$20,000.00 to be paid by MCF.
(McMorrow/Titus/Unanimous)

Employees

18. Approved 2011-2012 Principals' employment agreements.
(Healy/McMorrow/Unanimous)
19. Approved employment of Dominic Sacheli, 1.0 fte. certificated math teacher at Tomales High School, effective August 26, 2011.
(Titus/Healy/Unanimous)
20. Approved employment of Julie Cassel, 1.0 fte. certificated teacher at West Marin School, effective August 26, 2011.
(McMorrow/Healy/Unanimous)
21. Approved employment of Judy Van Evera, 1.0 fte. certificated teacher at West Marin School, effective August 26, 2011.
(Titus/Healy/Unanimous)

22. Approved employment of Linda Borello, custodian at West Marin School and Inverness School, two hours per day, 180 days per year, effective August 31, 2011.
(Manning-Sartori/Healy/Unanimous)
23. Approved employment of Scott Ford, skilled maintenance at Tomales High School, eight hours per day, 260 days per year, effective August 31, 2011.
(Manning-Sartori/Healy/Unanimous)
24. Approved employment of Jennifer Crayne, instructional assistant for special day class at Tomales Elementary School, six hours per day, two days per week, effective August 31, 2011.
(Manning-Sartori/Titus/Unanimous)
25. Approved 50% leave of absence for John Hervey, certificated teacher at Tomales High School with no benefits for 50% leave for the 2011-2012 school year.
(Healy/Manning-Sartori/Unanimous)

Policy

26. Reviewed BP 3270 – Business and Non-Instructional Operations

Auxiliary

27. Future agenda items:
 - Employment of custodian position at Tomales High School
 - Unaudited Actuals
 - September meeting location changed to Tomales High School
 - Quarterly report on Williams Uniform Complaint
 - First reading of BP-3270
28. No communications

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Stephen Rosenthal

Adopted by the Board: