

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
AUGUST 20, 2015**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales Elementary School on Thursday, August 20, 2015.

1. President Jill Manning-Sartori called the meeting to order at 5:02 p.m.
2. Board members present: Jill Manning-Sartori, Clarette McDonald, Tim Kehoe, Jim Lino and Jane Healy. Monique Moretti arrived at 5:05 p.m. Board member absent: Kegan Stedwell. Staff present: Superintendent Nancy Neu, Adam Jennings, Matt Nagle, Jim Patterson, Nancy Wolf, Bruce Abbott and Jeannie Moody.
3. Approved and adopted the agenda.
(Lino/Kehoe AYES: Moretti/McDonald/Kehoe/Lino/Manning-Sartori/Healy
NOES: None ABSENT: Stedwell ABSTAIN: None) Motion passes.
4. Announced closed session item.
5. No comments from the public on closed session item.
6. Recessed to closed session at 5:07 p.m.
7. Reconvened to public session at 6:06 p.m.
8. No reportable action was taken in closed session.
9. Consent Agenda
 - 9.1. Approved minutes of June 18, 2015, regular meeting.
 - 9.2. Approved minutes of July 16, 2015, regular meeting.
 - 9.3. Approved payment of warrants.
 - 9.4. Approved 2015-16 Tomales High School Coaches.
 - 9.5. Approved a staff development date change on the 2015-16 school calendar from Friday, January 15th to Friday, January 29th.
 - 9.6. Approved Chief Business Official Bruce Abbott to attend the National Association of Federally Impacted Schools 2015 Fall Conference from September 27 – 29, in Washington, D.C.
(Healy/McDonald AYES: Moretti/McDonald/Kehoe/Lino/Manning-Sartori/Healy
NOES: None ABSENT: Stedwell ABSTAIN: None) Motion passes.
10. Raquel Rose, Assistant Superintendent for Marin County Office of Education along with Eileen Smith presented a Cohort 13 Math & Science Overview and asked if Shoreline would be interested in being the Local Education Agency (LEA) for the California Mathematics and Science Partnership (CaMPS) Cohort 13 grant. This three-year partnership will support 6th – 11th grade Marin County educators in developing project based learning units aligned to the Common Core Math and Next Generation Science Standards.
11. Approved independent contractor contract with Dr. Scott Mahoney (Mahoney Consulting) to provide advisory services for our superintendent search in the amount of \$6,500 plus any expenses incurred.
(Kehoe/Lino AYES: Moretti/McDonald/Kehoe/Lino/Manning-Sartori/Healy
NOES: None ABSENT: Stedwell ABSTAIN: None) Motion passes.
12. Considered approving the summary of terms to allow Spear Point Energy a 90-day due diligence study. Alvin Duskin approached the Board to say that this is no longer the first step in the process. Mr. Duskin would like the Board to form an advisory committee to declare the two proposed sites of Shoreline

property as surplus. This must be done prior to Shoreline entering into a lease agreement with Spear Point Energy. Mr. Duskin mentioned that this project must be completed by 2016. Jim Lino amended his motion and Tim Kehoe seconded to table this item until the September board meeting.

Curriculum and Instruction

13. The principals' reported that the first few days of school are off to a great start. Principal Nancy Wolf announced that Bodega Bay School will be honoring Dale Webster (BBS Custodian) for breaking the Guinness Book of World Records by surfing everyday for forty years. Everyone is invited to this celebration at the school on Thursday, September 3, 2015. Principal Adam Jennings reported that Tomales High School was awarded a six year accreditation from Western Association of Schools and Colleges (WASC). Mr. Jennings then reported that every student this year will have access to a 14" chrome book. Principal Matt Nagle reported that West Marin/Inverness had a three week jumpstart to kindergarten program over the summer as well as a Wild Cat Camp in lieu of summer school. Principal Jim Patterson thanked his custodians for their hard work over the summer in making the Tomales Elementary School campus look amazing. The TES slogan this year is "We're not perfect but we're working on it".
14. Superintendent Nancy Neu reported that Ryan Corrigan our district-wide technology support will present to the Board at our September meeting on the technology growth at Shoreline. She then reminded everyone about the staff breakfast on August 24th at the high school and that the Board Retreat will be on Monday, October 19.
15. Board President Jill Manning-Sartori announced that Vice President Kegan Stedwell has resigned from the Board. Ms. Manning-Sartori reminded the Board about the CSBA conference in San Diego from December 2 – 5. She and Superintendent Neu will be attending and encouraged all board members to attend as well. She then expressed condolences to Jolynn McClelland on the passing of her father Joe Mendoza.
16. Board of Trustees November 3, 2015 election update – Ms. Neu thanked Jill Manning-Sartori and Clarette McDonald for renewing their terms. Then announced that Avito Miranda ran unopposed for the seat in West Marin Trustee Area 1 and will be sworn in as a new trustee in December. We still have one vacant seat in Valley Ford/Bodega Bay Trustee Area 3. The deadline has passed to run for this seat so the Board will need to appoint someone before the election in November. This announcement will be posted in the Press Democrat and the Argus.
17. Discussed the formation of the facilities board committee and the need to start holding meetings to discuss a potential bond measure. Currently Trustees Lino, Kehoe and Manning-Sartori are on this committee. We will need to recruit principals, parents and community members too.
18. Reviewed the inter-district transfer attendance report. Our incoming Interdistrict transfer students have increased this year due to several coast guard and Two Rock families choosing to attend Shoreline.
19. No one addressed the Board on items not on the agenda.

Finance and Business

20. Chief Business Official Bruce Abbott reported that he is working on closing the 2014-15 books and 2015-16 budget updates. Mr. Abbott will be presenting the 2014-15 Unaudited Actual Revenues and Expenditures Report for Board approval at the September Board meeting.
21. Approved first updates to the 2015-16 budget.
(Healy/Manning-Sartori AYES: Moretti/McDonald/Kehoe/Lino/Manning-Sartori/Healy
NOES: None ABSENT: Stedwell ABSTAIN: None) Motion passes.

Employees

22. Reviewed the 2015-16 probationary teachers and teachers reaching tenure. John McGurke's date of hire was incorrectly listed as 4/01/2014. Mr. McGurke's actual hire date is 8/19/2013.

23. Approved Monica Mueller, 1.0 art teacher at Tomales High School, effective August 24, 2015. Adam Jennings recommends.
(Lino/Moretti AYES: Moretti/McDonald/Kehoe/Lino/Manning-Sartori/Healy
NOES: None ABSENT: Stedwell ABSTAIN: None) Motion passes.
24. Approved Jennifer Bradbury, .4 social studies teacher at Tomales High School, effective August 24, 2015. Adam Jennings recommends.
(McDonald/Healy AYES: Moretti/McDonald/Kehoe/Lino/Manning-Sartori/Healy
NOES: None ABSENT: Stedwell ABSTAIN: None) Motion passes.

Policy

25. First reading of BB 9250 – Remuneration, Reimbursement, and Other Benefits. Discussion was whether or not Shoreline should pay for our Trustees health benefits. Jill Manning-Sartori asked Mr. Abbott to bring back in September the financial impact for each of the proposed policy change scenarios. This policy will be brought back as a second reading at our September board meeting.
26. First reading of BB 9320 – Meeting and Notices. Discussion was to change the policy wording of our board meeting start time from 5 to 6, or to eliminate the start time from the policy. The Board asked Bruce Abbott to look into whether or not we still need to have the meetings in March, September and December held on the second Thursday in order to meet budget deadlines. If so, then the wording in our policy will need to reflect this. This policy will be brought back as a second reading at our December board meeting.
27. First reading of BB 9322 – Agenda/Meeting Materials. Discussion was to change the policy wording on the process for submitting requests to add items on the board agenda's. This policy will be brought back as a second reading at our October board meeting.

Auxiliary

28. Agenda items for future meetings: Unaudited Actual Revenues & Expenditures Report.
29. Communications: Mary Kerston (TES Retiree) sent a thank you note to the Board for their kind inscriptions in/and for book about Point Reyes.

Adjournment: 8:25 p.m.

Respectfully submitted,

Nancy Neu
Superintendent

Adopted by the Board: