

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
AUGUST 18, 2016**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales High School on Thursday, August 18, 2016.

1. President Jill Manning-Sartori called the meeting to order at 5:01 p.m.
 2. Board members present: Jill Manning-Sartori, Clarette McDonald, Tim Kehoe, Jim Lino, Avito Miranda, Vonda Jensen and Jane Healy. No board members were absent. Staff present: Superintendent Bob Raines, Adam Jennings, Matt Nagle, Jim Patterson, Nancy Wolf, Bruce Abbott and Jeannie Moody.
 3. Approved and adopted the agenda.
(Lino/Healy AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
 4. Announced closed session items: 54957.6: Conference with Labor Negotiator, Bob Raines, regarding certificated and classified negotiations; 54957: Public Employee Discipline/Dismissal/Release
 5. No comments from the public on closed session items.
 6. Recessed to closed session at 5:03 p.m.
 7. Reconvened to public session at 6:02 p.m.
 8. No reportable action was taken in closed session.
 9. Consent Agenda
 - 9.1. Approved minutes of June 16, 2016, regular meeting.
 - 9.2. Approved payment of warrants.
 - 9.3. Approved 2016-17 Tomales High School Coaches.
 - 9.4. Approved Superintendent Bob Raines and Chief Business Official Bruce Abbott to attend the National Association of Federally Impacted Schools (NAFIS) 2016 Fall Conference from September 25 – 27, in Washington, D.C.
 - 9.5. Accepted Gifts: To Bodega Bay School: Bodega Bay Fisherman's Festival donated \$1,900 to the after school program. To Tomales Elementary School: Daniel Sneed donated \$750 to the art department. To Tomales High School: Sebastopol Hardware donated landscaping materials valued at \$198.60.
 - 9.6. Approved Dominic Sacheli as the California Interscholastic Federation (CIF) co-representative for Tomales High School (Adam Jennings was approved on June 16, 2016).
 - 9.7. Approved the 40 –hour administrative secretary position job sharing agreement between Nancy Crivelli and Linda Borello at West Marin School for the 2016-17 school year. Trustee Healy amended her motion and Trustee McDonald seconded to remove item 9.3 for discussion and to be acted upon separately.
(Healy/McDonald AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
 - 9.3 Approved 2016-17 Tomales High School Coaches after changing the volleyball head coach to Edith Nelson, the assistant coach to Mallory Nelson and adding varsity basketball head coach Tyler Reynolds and assistant varsity coach Cody Anderson.
(Kehoe/Healy AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
10. No one addressed the Board on items not on the agenda.

Curriculum and Instruction

11. The principals' reported on their summer programs, summer projects and their projected enrollment.
12. Superintendent Bob Raines reported that all campuses are looking great. He thanked the groundskeepers and the custodians for all of their hard work over the summer. Mr. Raines reminded everyone about the back-to-school staff breakfast on August 19. He then reported that we are able to keep District of Choice for 2016-17 and 2017-18 school years but the future of this program may be in jeopardy. However, Mr. Raines will be working closely with legislators and other interested parties to extend the program in future years.
13. Board President Jill Manning-Sartori officially welcomed our new superintendent Bob Raines. She also reported that Walt Buster facilitated a Board workshop to review Board goals, protocols, roles and evaluations. Ms. Manning-Sartori then encouraged the Board to attend the CSBA conference which will be in San Francisco in February. Trustee Lino commented that he met with the FCMAT team and liked what they had to say. He is looking forward to seeing the more detailed report that will be presented to the Board. Trustee Kehoe announced that Jim Clahan, retired coach and teacher at Tomales High School for 40 years, had passed away.
14. Reviewed the 2015-16 District of Choice Report.
15. Approved our response to the Marin County Civil Grand Jury Report: Marin Public Schools Fail to Beat Bullies.
(Lino/Healy AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

Finance and Business

16. Chief Business Official Bruce Abbott announced that our new District Clerk Dani Bidia is doing a great job and catching on very quickly to her assigned duties. Mr. Abbott reported that Fiscal Crisis and Management Assistance Team (FCMAT) were hired to review the work flow and structure of the district office. They conducted a two day study and met with each staff member. Their initial recommendations were to utilize the systems we have but are not using. One example of this is the implementation of online purchase order requisitioning.
17. Approved lease agreement between Shoreline USD and the Lion's Club Teen Center.
(Healy/Kehoe AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
18. Approved the memorandum of understanding between Shoreline USD and the West Marin Coalition for Healthy Kids. Pam Taylor will be the designated Shoreline USD member.
(Healy/McDonald AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
19. Approved the memorandum of understanding between Shoreline USD and Gallery-Route One (GRO) – Artists in the Schools (AIS). Matt Nagle recommends.
(Healy/Manning-Sartori AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

Employees

20. Approved the revision of the 2016-17 principal employment agreement for Adam Jennings (Tomales High) to include a mileage stipend of \$150 per month.
(Lino/Jensen AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
21. Approved the revision of the 2016-17 principal employment agreement for Matt Nagle (West Marin/Inverness) to include a mileage stipend of \$150 per month.
(Kehoe/Jensen AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
22. Reviewed the 2016-17 probationary teachers and teachers reaching tenure.

23. Approved nineteen (19) additional days of employment for Bodega Bay School Interim Principal Nancy Wolf for the 2016-17 school year in order to launch the new preschool.

(Lino/McDonald AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

24. Approved the Shoreline Unified School Districts' classified job descriptions.

(Kehoe/McDonald AYES: Manning-Sartori/McDonald/Kehoe/Lino/Healy/Miranda/Jensen
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

Auxiliary

25. No communications.

Adjournment: 8:00 p.m.

Respectfully submitted,

Bob Raines
Superintendent

Adopted by the Board: