

**SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
DECEMBER 15, 2016**

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales High School on Thursday, December 15, 2016.

1. President Jill Manning-Sartori called the meeting to order at 5:00 p.m.
2. Board members present: Jill Manning-Sartori, Jane Healy, Clarette McDonald, Vonda Jensen, Jim Lino and Tim Kehoe. Avito Miranda arrived at 5:05 pm. Staff present: Bob Raines, Bruce Abbott, and Jeannie Moody. Principals did not attend this meeting due to flooding, road closures and bad weather.
3. Approved and adopted the agenda.  
(Healy/McDonald AYES: Healy/Jensen/Kehoe/Lino/McDonald/Manning-Sartori  
NOES: None ABSENT: Miranda ABSTAIN: None) Motion passes.
4. Announced closed session items: 54957.6-Conference with labor negotiator, Bob Raines regarding classified employees negotiations and 54957-Public Employee Performance Evaluation-Principals.
5. No comments from the public on closed session items.
6. Recessed to closed session at 5:05 p.m.
7. Reconvened to public session at 6:10 p.m.
8. No reportable action was taken in closed session.
9. Presentation of Shoreline's students of the month for December 2016 was deferred to the February 2017 meeting due to bad weather and road closures.
10. Superintendent Bob Raines read Max McFadden's student representative report which announced all of the events and activities happening throughout the District.
11. Consent Agenda
  - 11.1 Approved minutes of November 17, 2016, regular meeting.
  - 11.2 Approved warrants: General.
  - 11.3 Accepted gifts: To: West Marin School – Richard Biller donated a Celebrity Acoustic Guitar to the music department.  
(Kehoe/Healy AYES: Healy/Jensen/Kehoe/Lino/Manning-Sartori/McDonald/Miranda  
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
12. No one addressed the Board on items not on the agenda.

**Curriculum and Instruction**

13. No principals' report.
14. Superintendent Bob Raines reported on District of Choice, California School Boards Association Annual Conference, Audit Education Block Grant and SB 415.
15. Board of Trustees' Report: President Jill Manning-Sartori, Trustee Vonda Jensen and Trustee Avito Miranda all shared their experiences from attending the CSBA Annual Conference. Trustee Jim Lino reported on the facilities meeting. He would like to see this committee grow in order to start discussing a future bond measure for the District.

16. No complaints were reported on the Quarterly Williams Uniform Complaints.

17. Reviewed the Interdistrict Transfer Attendance report.

**Finance and Business**

18. Chief Business Official Bruce Abbott reported that with the step/column changes and the switch from ten month to eleven month pay created several issues with payroll since August. Paola Conde, our new payroll clerk, has been learning a lot and working hard to correct all payroll errors. Bruce announced that as of the December payroll run most all payroll issues should be resolved. Trustee Lino asked Mr. Abbott when position control will be rolled out. Mr. Abbott said he didn't know but will try to start implementing it this year.

19. Approved the 2015-16 audit report from Christy White Associates.  
(Lino/McDonald AYES: Healy/Jensen/Kehoe/Lino/Manning-Sartori/McDonald/Miranda  
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

20. Reviewed the Annual Accounting of Developer Fees.

21. Approved the second updates to the 2016-17 budget.  
(Healy/Manning-Sartori AYES: Healy/Jensen/Kehoe/Lino/Manning-Sartori/McDonald/Miranda  
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

22. Approved First Interim Budget Report ending October 31, 2016, with a positive certification.  
(Lino/Jensen AYES: Healy/Jensen/Kehoe/Lino/Manning-Sartori/McDonald/Miranda  
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

**Auxiliary**

23. No communications.

**Annual Organizational Meeting**

1. Election of Board President for 2017 - Jill Manning-Sartori
2. Election of Board Vice President for 2017 - Clarette McDonald
3. Election of Board Clerk for 2017 - Avito Miranda
4. Appointment of Board Representative for 2017 - Jim Lino
5. Established dates, times and locations for 2017 board meetings
6. Established board committee members

**Adjournment: 8:10 p.m.**

Respectfully submitted,

Bob Raines, Superintendent

Adopted by the Board: