

**SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE MEETING  
FEBRUARY 19, 2015**

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, February 19, 2015.

1. President Jill Manning-Sartori called the meeting to order at 4:10 p.m.
2. Board members present: Jill Manning-Sartori, Jane Healy, Jim Lino, and Clarette McDonald. Kegan Stedwell arrived at 4:20 p.m. Board members absent: Tim Kehoe and Monique Moretti. Staff members present: Tom Stubbs, Bruce Abbott, Adam Jennings, Jim Patterson, Matt Nagle, Nancy Wolf and Jeannie Moody.
3. No comments were heard from the public on closed session items: 54957.6: Conference with Labor Negotiator Tom Stubbs, regarding certificated, classified and unrepresented employees negotiations; 54957: Public Employee Discipline/Dismissal/Release/Complaint; 54957: Public Employee Performance Evaluations: Superintendent, Principals, and Probationary Certificated Employees.
4. Recessed to closed session at 4:11 p.m.
5. Reconvened to public session at 6:08 p.m.
6. No reportable action was taken in closed session.
7. Approved and adopted the agenda.  
(Healy/Stedwell AYES: Manning-Sartori, Stedwell, Healy, Lino, and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.
8. Esmeralda Gutierrez and Liam Riley were honored as Shoreline's students of the month for February 2015. Julie Cassel and Chris Eckert made the presentations.
9. Student Representative Adrian Vega reported on past and upcoming events happening throughout the District.
10. Alvin Duskin presented the Board with the idea of leasing ten acres of school property for the installation of a 2 megawatt solar panel system. Two potential sites for these solar panels are on the JV baseball field behind the transportation office and Tomales Elementary by the waste water ponds. Mr. Duskin estimated that over a period of 30 years this would generate \$750,000 - \$900,000 in income for our school district. An average of \$25,000 per year. This is no risk, no investment opportunity for Shoreline USD to receive unrestricted income. Mr. Duskin will prepare and present a formal proposal at the April board meeting for the Board to consider approving.
11. Consent Agenda
  - 11.1. Approved minutes of January 15, 2015, regular meeting.
  - 11.2. Approved minutes of January 7, 2015, special meeting.
  - 11.3. Approved payment of warrants.
  - 11.4. Approved Tom Stubbs and Bruce Abbott to attend the National Association of Federally Impacted Schools (NAFIS) conference in Washington, D.C., from March 21 – 24, 2015.  
(Lino/McDonald AYES: Manning-Sartori, Stedwell, Healy, Lino, and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.

**Curriculum and Instruction**

12. Principals' report: Mr. Jennings presented the Western Association of Schools and Colleges (WASC) action plan for Tomales High. Mr. Patterson reported that Tomales Elementary is working on getting

the upper grade track paved. He also reported on the Footsteps 2 Brilliance learning walk, and announced that TES will be hosting a staff development meeting on March 6<sup>th</sup>. Mr. Nagle reported on an effective parenting workshop, the learning walk and the renewing of the Marin Community Foundation (MCF) Grant. The MCF Grant report is due next month. We should expect the funding to be thirty percent less than the previous grant, assuming the new grant is accepted and approved.

13. Superintendent Tom Stubbs introduced the new prevention and early intervention (PEI) counselor, Pamela Taylor. She was hired by Bay Area Community Resources (BACR) and began working with our students on January 27<sup>th</sup>. Mr. Stubbs then reported that we are currently looking at many ways to bring more income into our District by: collecting developer fees, adopting District of Choice, and the solar panel project. He then announced several important upcoming meeting dates which will be posted on our website.
14. Board of Trustees' report: Jill Manning-Sartori introduced a new board meeting calendar to the Board that lists the recurring items that typically occur at each board meeting monthly. This tool will help the Board to see what items to expect from month to month. Trustee Lino commented on the PTA meeting that he and Mr. Stubbs attended at Bodega Bay School.
15. Discussed Board members participation on the various Board committees. This will be brought back to the March board meeting so that all Board members can review.
16. Reviewed Board of Trustees November 3, 2015 elections information. Four members of our Board are up for reelection this year. More election information is posted on our website in both English and Spanish.
17. Reviewed the Interdistrict transfer attendance report.
18. Discussed the implementation of District of Choice for Interdistrict transfers for the 2015-16 school year. Mr. Abbott explained that by adopting this policy the State will pay us for each incoming Interdistrict transfer student. If adopted our current board policy and administrative regulation will change. The benefit for adopting District of Choice is that it would generate a substantial amount of unrestricted monies for our District.
19. Adoption of Resolution 2014.15.11 – Interdistrict Attendance Program/District of Choice was tabled to the March board meeting.
20. Consideration of implementing AB 1330 to change the graduation requirement of CTE courses was tabled to the March board meeting.
21. Persons desiring to address the Board on items not on the agenda: Madeline Hope requested that at a future board meeting she would like to present a report on the West Marin Coalition for Healthy Kids. Bodega Bay School thanked the Board for video conferencing the meetings. SEA Co-President DeeLynn Armstrong announced that School Education Association ratified their agreement.

### **Finance and Business**

22. CBO Bruce Abbott had nothing to report at this time.
23. Reviewed and accepted the June 30, 2014 Annual Financial Report. Mr. Abbott reported that there were no audit findings.  
(Lino/Healy AYES: Manning-Sartori, Stedwell, Healy, Lino, and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.
24. Reviewed and accepted the June 30, 2014 Final Audit Report for Measure D General Obligation Bonds. Mr. Abbott reported all the monies had been spent appropriately and the fund balance is zero.  
(Lino/McDonald AYES: Manning-Sartori, Stedwell, Healy, Lino and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.

25. Adopted Resolution 2014.15.9 – Rescission of the Reduction or Discontinuance of Certain Particular Kinds of Services for the 2015-16 School Year. Mr. Stubbs reported that he accepted the retirement notices from five teachers so the Resolution to lay off teachers is no longer needed.  
(Healy/McDonald AYES: Manning-Sartori, Stedwell, Healy, Lino and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.
26. Adopted Resolution 2014.15.10 – Local Reserves Cap. Bruce recommends adopting.  
(Healy/Manning-Sartori AYES: Manning-Sartori, Stedwell, Healy, Lino and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.
27. Discussed and reviewed our contract with Tomales Village Community Services District (TVCSO). Mr. Stubbs and Mr. Abbott met with Bill Bonini and Deborah Parrish to discuss our current billing and other concerns. They will meet again on March 19<sup>th</sup> to continue this discussion.

### **Employees**

28. Discussed the principal position at Tomales Elementary and Bodega Bay Schools for the 2015-16 school year. Jim Patterson and Nancy Wolf will be returning as interim principals next year. In the fall we will begin the process of posting and hiring for these principal positions.
29. Adoption of Resolution 2014.15.8 – Release and Reassignment Notice to Certificated Administrative Employee was tabled to the March board meeting.
30. Approved Joseph Tucker as the assistant varsity baseball coach for the 2014-15 school year. Adam Jennings recommends.  
(Healy/Manning-Sartori AYES: Manning-Sartori, Stedwell, Healy, Lino and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.
31. Approved Ben Sampietro as the head softball coach for the 2014-15 school year. Adam Jennings recommends and is in search of a female assistant coach for the team.  
(Healy/Manning-Sartori AYES: Manning-Sartori, Stedwell, Healy, Lino and McDonald  
NOES: None ABSTAIN: None ABSENT: Kehoe, Moretti) Motion passes.
32. Approval of the memorandum of understanding with California School Employees Association (CSEA) for the retirement incentive was tabled to the March board meeting. The Board wanted to see hard numbers as to how this MOU will impact the budget.

### **Policy**

33. First reading of BB 9121 (a) – President: Considered changing this bylaw so that the Board may rotate who chairs/presides at the regular board meetings. President Jill Manning-Sartori decided not to change this Board Bylaw because she would like to continue to chair the board meetings through her term.
34. Revision of BP/AR 5117 – Interdistrict Transfer Attendance – District of Choice was tabled to the March board meeting.

### **Auxiliary**

35. Agenda items for future meetings: Tabled Resolutions, AB 1330, Second Interim, District of Choice
36. No communications.

**Adjournment:** 8:50 p.m.

Respectfully submitted,

Tom Stubbs, Superintendent

Adopted by the Board: