

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE MEETING
FEBRUARY 18, 2016**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, February 18, 2016.

1. President Jill Manning-Sartori called the meeting to order at 5:02 p.m.
2. Board members present: Jill Manning-Sartori, Avito Miranda, Tim Kehoe, Vonda Jensen, and Clarette McDonald. Jim Lino arrived at 5:07 p.m. Board members absent: Jane Healy. Staff members present: Nancy Neu, Bruce Abbott, Jim Patterson, Matt Nagle, Nancy Wolf and Jeannie Moody.
3. Approved and adopted the agenda. Trustee Kehoe amended his motion and Trustee McDonald seconded to pull agenda item #25 (2015-16 certificated seniority list) and place on the March agenda. (Kehoe/McDonald AYES: Manning-Sartori, Miranda, Kehoe, Jensen and McDonald
NOES: None ABSTAIN: None ABSENT: Lino, Healy) Motion passes.
4. Announced closed session items: 54957: Public Employee Performance Evaluations: Principals and Probationary Certificated Employees; 54957: Public Employee Discipline/Dismissal/Release; 54957.6: Conference with Labor Negotiator Nancy Neu, regarding classified employees negotiations.
5. No comments were heard from the public on closed session items.
6. Recessed to closed session at 5:04 p.m.
7. Reconvened to public session at 6:05 p.m.
8. No reportable action was taken in closed session.
9. Isabella Rodriguez and Diego Chavarria were honored as Shoreline's students of the month for February 2016. Chris Eckert made the presentations.
10. Student Representative Byron Munoz reported on past and upcoming events happening throughout the District.
11. Consent Agenda
 - 11.1. Approved minutes of January 21, 2016, regular meeting.
 - 11.2. Approved payment of warrants.
 - 11.3. Approved Angelique Borges as a 1:1 instructional assistant at Tomales Elementary School.
 - 11.4. Accepted gifts: Peter and Carolyn Connors donated \$100 to the Bodega Bay After School Program.
 - 11.5. Approved Bruce Abbott, Trustee Jim Lino and Trustee Tim Kehoe to attend the National Association of Federally Impacted Schools (NAFIS) spring conference in Washington, D.C., from March 13 – 15, 2016.
(Lino/Kehoe AYES: Manning-Sartori, Lino, Miranda, Kehoe, Jensen and McDonald
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
12. Discussed the principal position at Tomales Elementary and Bodega Bay Schools. Several community members addressed to the Board with comments and concerns that postponing the hiring of a new principal until the 2017-18 school year is not favorable.
13. No one addressed the Board on items not on the agenda.

Curriculum and Instruction

14. Principals' report: The elementary school principals reported on K - 5 math adoption, staff development day and other interesting things happening on their campuses.
15. Superintendent report: Nancy Neu reported that she attended the Family Engagement and ELAC meeting at Tomales Elementary School. She then spoke about the new K-5 math adoption and alignment with the Common Core Standards. We will be looking into curriculum and adoption materials articulating with the high school for grades 6 – 8 next. Ms. Neu then talked about our school calendar committee meetings. We are looking at four different options but striving to adopt a calendar that matches the majority of Marin County Schools. The committee, if possible, would like to have the 2016-17 and the 2017-18 school calendars on the March agenda for Board approval.
16. Board of Trustees' report: Dr. Scott Mahoney updated the Board on our superintendent position search. The position has been posted and applications are already being submitted. He handed out a paper with important upcoming dates such as the deadline for applications, the interview dates, and the background checks. The Board then selected which Trustee will sit on the first interview committee. Avito Miranda – Area 1, Jill Manning-Sartori – Area 2, Vonda Jensen – Area 3
17. Reviewed the Interdistrict transfer attendance report.

Finance and Business

18. CBO Bruce Abbott reported that he attended a CASBO training on budgeting, and the legislative analyst office (LAO) has recommended that District of Choice be reauthorized.
19. Approved the administrative support services contract from Marin County Office of Education for Donald Armstrong, Ed.D.
(Manning-Sartori/McDonald AYES: Manning-Sartori, Lino, Kehoe, Jensen and McDonald
NOES: Miranda ABSTAIN: None ABSENT: Healy) Motion passes.
20. Discussed the process of finding new auditors for Shoreline USD. Mr. Abbott is looking into other auditing firms and will have a contract from a new firm for the Board to approve at our March meeting.
21. Approved to declare surplus equipment from West Marin Elementary School and Tomales High School.
(McDonald/Manning-Sartori AYES: Manning-Sartori, Lino, Miranda, Kehoe, Jensen and McDonald
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.

Employees

22. Superintendent Nancy Neu accepted the resignation letter from Angelique Borges from her district clerk position and all other employment, effective January 29, 2016.
23. Superintendent Nancy Neu accepted the retirement letter from Eleanore Conroy, SDC instructional assistant at Tomales Elementary School, effective February 3, 2016.
24. Tabled the approval of the 2015-16 certificated seniority list until our March Board meeting.

Auxiliary

25. No communications.

Adjournment: 8:20 p.m.

Respectfully submitted,

Nancy Neu, Superintendent

Adopted by the Board: