

**SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE MEETING  
JANUARY 17, 2013**

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales High School on Thursday, January 17, 2013.

1. Tim Kehoe called the meeting to order at 8:35 a.m.
2. Board members present: Tim Kehoe, Jane Healy, Julie Titus, Jill Manning-Sartori, and Kegan Stedwell. Jim Lino arrived at 8:45 a.m. and left at 10:00 a.m. Board member Monique Moretti was absent.
3. Approved and adopted the agenda.  
(Healy/Manning-Sartori/Unanimous)
4. Abigail Esquivias and Adrian Padilla were honored as Shoreline's students of the month for January 2013. Ms. Pont and Mr. O'Neill made the presentations.
5. Student representative Abigail Esquivias reported that Bodega Bay School students are currently studying California missions. Tomales Elementary School now has an after school Chess Club and the eighth graders are excited to visit the Tomales High School campus. West Marin School students are busy learning how to use their new iPad Mini's and CYO Basketball has begun.
6. Students and staff gave presentations on Link Crew, FFA, Horizons Club, student council, senior trip, Close-Up, THS course offerings, AP classes, mentor program, family advocate, and yearbook/art. We all enjoyed a performance given by the THS Pan Band.
7. Charlie Lord, Director of Transportation, reported to the Board on our bus fleet. Charlie stated that he will need to replace two busses in the very near future. He has applied for a grant to replace the 1991 bus. He requested that his parking lot be repaved, and mentioned that the buildings are in need of repairs/remodel as well. In closing he asked everyone to please get the word out that he has a substitute bus driver position open and needs this position to be filled as soon as possible.
8. Consent Agenda
  - 8.1. Approved minutes of December 13, 2012, regular meeting.
  - 8.2. Approved payment of warrants.
  - 8.3. Accepted gifts: To Bodega Bay School: Jody Shipp and Judith Henderson donated a Xerox Colorqube 8570 color laser printer with toner cartridges. To Tomales Elementary School: Disguise The Limit donated multiple children's costumes, accessories, wigs and a Husqvarna Sewing Machine. To Tomales High School: Noel Gutierrez donated one box of invoice envelopes. To Inverness School: Noel Gutierrez donated his time/vehicle to transport/install wood fiber chips from Shamrock to the playground. To West Marin School: Jim Patterson donated eight umbrellas and twenty textbooks.
  - 8.4. 2012-2013 Interdistricts: Approved incoming transfers for Jazmin Camacho-Meza, Jose Camacho, Abbey Wenk, and Spencer Wenk.
  - 8.5. Approved the 2012 Bond Citizens' Oversight Committee Report.
  - 8.6. Approved 2013 - 2014 school calendar.
  - 8.7. Approved the Allowance of Attendance Because of Emergency Conditions on November 30, 2012.
  - 8.8. Approved Susan Skipp, CBO, to attend the National Association of Federally Impacted Schools 2013 Spring Conference from March 3 – 5, in Washington, D.C.  
(Healy/Manning-Sartori/Unanimous)

9. Approved changes to two minimum days on the 2012 – 2013 school calendar.  
(Titus/Healy/Unanimous)

### **Curriculum and Instruction**

10. Interim Superintendent Nancy Neu reported on the following:
- Board Retreat: Asked Board to come up with a date, some topics to be discussed and if they wanted any guest speakers.
  - Emergency planning: Discussed reviewing and familiarizing ourselves with our policies and procedures on school safety and how to react in emergency or natural disaster situations.

### **Finance and Business**

11. Business Manager Susan Skipp handed out and discussed a flyer from Schools for Sound Finance that talked about the Governor's Budget Proposal for 2013-14, the new local control funding formula, and the potential impact these may have on basic aid districts.
12. Reviewed and accepted the June 30, 2012, financial report/audit.  
(Healy/Stedwell/Unanimous)
13. Approved SUSD trustee Jane Healy to attend the February 13, 2013, Tomales Village Community Service District meeting to discuss Shoreline's sewer contract and the possibility of getting our rate lowered.  
(Titus/Healy/Unanimous)
14. Adopted Resolution #2012.13.3 – Authorization to Sign on Behalf on the Governing Board.  
(Stedwell/Titus AYES: Kehoe/Titus/Stedwell/Manning-Sartori/Healy  
NOES: None ABSENT: Moretti/Lino) Motion passed.

### **Employees**

15. Approved employment of Carol McCulloch, two hour per day, food service assistant effective January 7, 2013.  
(Titus/Healy/Unanimous)

### **Auxiliary**

16. Persons desiring to address the Board: Miguel Padilla and Esperanza Nunez representing ELAC, handed out and read a letter requesting that funding for summer academies permanently be added into our district budget. Mr. Padilla then handed the Board a folder filled with many letters from parents supporting this request and stating how beneficial these programs are for their children. This request will be placed on the March Board agenda.
17. Trustee Kegan Stedwell reported that the Dual Immersion Task Force will hold its first meeting on January 28, 2013, 4:30 p.m. at Tomales Elementary School. She encouraged everyone to attend this meeting. Ms. Stedwell stated that next Fall is no longer a realistic goal to start this program. Should the program be approved, the 2014 – 2015 school year would be a more likely time to start. The task force will be sending out a survey to all eligible participants around April to see if this program is desired.
18. President Tim Kehoe reported back from a meeting that he attended along with three of our neighboring districts (Lagunitas, Bolinas-Stinson and Nicasio), to discuss shared services. Our district is particularly interested in seeing what a shared superintendent would look like. Marin County Office of Education will assist us by posting a half-time superintendent position for Shoreline Unified School District's 2013-14 school year on EdJoin.org to see if any interested candidates will apply.

19. Future agenda items:

- Close-Up trip to Washington, D.C., May 17 – 24, 2013
- Senior trip to Disneyland May 29 – 30, 2013
- BP5117/AR5117 – Interdistrict Attendance policy
- Approve Vice President Jane Healy to attend NAFIS Conference in Washington, D.C.

20. Communications: President Tim Kehoe thanked the Tomales High School Booster Club for the new gym floor at the high school.

21. No comments from the public on closed session item.

22. Recessed to closed session at 1:35 p.m.

23. Reconvened to public session at 2:25 p.m.

24. No reportable action taken in closed session.

Meeting adjourned at 2:30 p.m.

Respectfully submitted,

Nancy Neu, Interim Superintendent

Adopted by the Board: