

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
JUNE 18, 2015**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, June 18, 2015.

1. President Jill Manning-Sartori called the meeting to order at 4:32 p.m.
2. Board members present: Jill Manning-Sartori, Clarette McDonald, Kegan Stedwell and Tim Kehoe. Monique Moretti arrived at 4:35 p.m., Jim Lino arrived at 5:00 p.m. and Jane Healy attended the meeting via teleconference from a residence located at: 6379 Little Harbor Drive, Sturgeon Bay, Wisconsin. No Board members were absent. Staff present: Superintendent Tom Stubbs, Adam Jennings, Matt Nagle, Nancy Neu, Bruce Abbott and Jeannie Moody. Legal Counsel Noel Shumway attended closed session.
3. Approved and adopted the agenda. Tim Kehoe motioned and Kegan Stedwell seconded to remove agenda item # 35 – Consider Erin Montoya, teacher at West Marin School, request for a leave of absence for the 2015-16 school year.
(Kehoe/Stedwell AYES: McDonald, Healy, Moretti, Stedwell, Lino, Kehoe and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: None) Motion passes.
4. Announced the closed session items: 54957.6: Conference with Labor Negotiator Nancy Neu regarding certificated and classified negotiations; 54957: Public Employee Performance Evaluation: Principals; 54957: Public Employee Employment: Special Education Director.
5. Comments were heard from the public on the closed session items. CSEA President Linda Borello stated there was one change made to the classified negotiations and that she would be available to the Board should they have any questions. Laurie Monserrat formally filed two written Brown Act violations to the Board: 1. Government Code 54953(3)-Trustee Jane Healy teleconferencing into the meeting from a private location 2. Government Code 54954.2 Americans with Disabilities Act verbiage is not currently posted on the distributed meeting agendas.
6. Recessed to closed session at 4:48 p.m.
7. Reconvened to public session at 6:12 p.m.
8. The Board unanimously voted in closed session to table agenda item #33 – Consider 2015-16 contract for special education director services. The Board needed more information before voting on this item.
9. Recognized all of our 2014-15 retirees by announcing their names and number of years working in the district. Each retiree received a gift from the Board to thank them for their years of dedicated service.
10. Consent Agenda
 - 10.1. Approved minutes of April 16, 2015, regular meeting.
 - 10.2. Approved minutes of June 9, 2015, special meeting.
 - 10.3. Approved payment of warrants.
 - 10.4. Accepted gifts to WMS: Betty Anne Carlin donated a Steinway baby grand piano, valued at \$6,000. John Casaudoumecq donated a refrigerator to the family center.
Laurie Monserrat stated that we are not following our board policy which says our meetings should start at 5:00 p.m. and that the minutes must reflect who & what topic are mentioned during public comment.
(Lino/McDonald AYES: McDonald, Healy, Moretti, Stedwell, Lino, Kehoe and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: None) Motion passes.

11. Marin County Youth Commission (MCYC) advisory committee presented their commitment to reducing underage access to alcohol policy.
12. Alvin Duskin presented to the Board a summary of terms to allow Spear Point Energy a 90-day due diligence study to determine if a solar project is feasible in the future to potentially lease unused land from Shoreline USD. No action was taken because legal counsel will need to look this over before the Board can consider taking action.

Curriculum and Instruction

13. The principals' reported that their graduation ceremonies were nicely done and well attended.
14. Superintendent Tom Stubbs thanked everyone for giving him the opportunity to serve us and wished us all well.
15. Board President Jill Manning-Sartori announced that the Board will be scheduling a board retreat in September. The Board will be conducting a self-evaluation of the trustees this school year. Trustee Lino attended the Tomales Village Community Services District meeting to express Shoreline's thanks for releasing us from paying the depreciation expense portion of our bill.
16. Reviewed the Board of Trustees November 3, 2015 election information.
17. Announced that the Board will have a regular board meeting on Thursday, July 16, 2015, as scheduled at our December organizational meeting. Laurie Monserrat stated that as per our board policy we will have monthly meetings. If in the future the Board does not wish to have a July meeting then the policy needs to be revised to reflect that information.
18. Reviewed the Interdistrict transfer attendance report.
19. No reports were filed on the Quarterly Report of Williams uniform Complaints.
20. Public comments: Laurie Monserrat brought up several board policies that are not being followed properly. Imelda Macias expressed concern about losing the reading intervention teacher at West Marin School. Martha Proctor (Main Street Moms) stated that Board members are volunteers and should receive no financial benefit, including health benefits. Donna Faure (PTA Co-President) provided food for the meeting from the West Marin garden. Donna thanked Tom Stubbs for his service and welcomed Nancy Neu. She then handed the Board a report on the value of reading intervention at West Marin/Inverness School. Linda Borello (CSEA President) requested that the bus drivers be invited and paid to attend our back to school staff meeting in August. Loretta Smith (BBS teacher) thanked the Board of Trustees for attending the Bodega Bay School graduation ceremony. Lynn Axelrod (Main Street Moms) pointed out that they are a large group and many were in attendance at the meeting. Rhonda Kutter expressed the importance of the reading intervention teachers. Meredith Leask & Debbie Tambussi (TES teachers) stated that their school also lost a reading intervention teacher and they have found a way to make the program continue. Laurie Monserrat stated that the reading intervention program at West Marin School turned her nephew around.

Finance and Business

21. CBO Bruce Abbott announced that Ryan Corrigan in technology updated and shared all of the school calendars on our website. He then stated that the last fiscal report publication had several budget changes from the state that will impact our budget. He will target these items and reflect the changes when he updates the budget.

We lost connection with Jane Healy – Marked her absent from meeting at 7:55 p.m.

22. Adopted Resolution 2014.15.14 – Tax Anticipation Notes (TAN) from County of Marin.
(Lino/Kehoe AYES: McDonald, Lino, Kehoe, Moretti, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.

23. Adopted Resolution 2014.15.15 – Authorization to sign on Behalf of the Governing Board.
(McDonald/Stedwell AYES: McDonald, Lino, Kehoe, Moretti, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
24. Adopted Resolution 2014.15.16 – Authorization of Budget Transfers to Permit Payment of Obligations at Close of Year.
(Kehoe/Moretti AYES: McDonald, Lino, Kehoe, Moretti, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
25. Approved the expenditures for the 2015-16 Education Protection Account (EPA).
(Lino/McDonald AYES: McDonald, Moretti, Lino, Kehoe, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
26. Approved the 2015-16 Local Control Accountability Plan (LCAP).
(McDonald/Manning-Sartori AYES: McDonald, Moretti, Lino, Kehoe, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
27. Approved the 2015-16 Budget.
(Manning-Sartori/Lino AYES: McDonald, Moretti, Lino, Kehoe, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
28. Approved to rescind Resolution #2014.15.4 – Classified School Services for 2015-16.
(Kehoe/Manning-Sartori AYES: McDonald, Moretti, Lino, Kehoe, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
29. Approved a two year facilities use agreement between Shoreline USD and Shoreline Acres Inc.
(Kehoe/Stedwell AYES: McDonald, Moretti, Lino, Kehoe, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.

Employees

30. Approved employment of Kelly Butler, .5 music teacher at Tomales Elementary/Bodega Bay Schools, effective August 24, 2015.
(Lino/Manning-Sartori AYES: McDonald, Moretti, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
31. Approved employment of Annie Van Peer as a bus driver, five days a week, four hours per day, effective August 26, 2015.
(Moretti/Manning-Sartori AYES: McDonald, Moretti, Lino, Kehoe, Stedwell, and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
32. Discussed scheduling two meetings to figure out what the administrative configuration will be for our district in 2016-17.
33. Approval of the 2015-16 contract for special education director services was tabled.
34. Approved the Declaration of Need for Fully Qualified Educators.
(Lino/McDonald AYES: McDonald, Moretti, Lino, Kehoe, Stedwell and Manning-Sartori
NOES: None ABSTAIN: None ABSENT: Healy) Motion passes.
35. This agenda item was removed.
36. Superintendent Tom Stubbs accepted the retirement incentive offers for 2014-15 from the following classified employees: Sandy Bordessa-BBS, Carolyn Connors-BBS, Chris Greene-INV, Mary Kerston-
TES, Penny Nokes-THS, and Arlette Syrup-WMS, effective June 30, 2015.
37. Superintendent Tom Stubbs accepted the golden handshake retirement incentive from Cynthia Mann, teacher at West Marin School, effective June 30, 2015.

38. Superintendent Tom Stubbs accepted the resignation letter from Rachel Somerville, art teacher at Tomales High School, effective June 30, 2015.

Auxiliary

39. Agenda items for future meetings: Reading intervention, bus drivers attending back-to-school staff meeting, special education director services, review of BB-9250 (Board benefits), revision of BB-9220 Governing Board Elections, and the proposed solar project.

40. No communications.

Adjournment: 9:10 p.m.

Respectfully submitted,

Nancy Neu, Interim Superintendent

Adopted by the Board: