

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE MEETING
May 10, 2012**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, May 10, 2012.

1. Tim Kehoe called the meeting to order at 5:02 p.m.
2. Board members present: Tim Kehoe, Jim Lino, Monique Moretti, Jane Healy, Julie Titus, Kegan Stedwell, and Jill Manning-Sartori. No Board members were absent.
3. Approved and adopted the agenda.
(Healy/Manning-Sartori/Unanimous)
4. No comments from the public on closed session items.
5. Recessed to closed session at 5:10 p.m.
6. Reconvened to public session at 6:05 p.m.
7. No reportable action was taken in closed session.
8. Paola Martin was honored as Shoreline's student of the month for May 2012. Anne Halley-Harper made the presentation.
9. Student representative was not at the meeting.
10. Consent Agenda
 - 10.1. Approved minutes of April 19, 2012, regular meeting.
 - 10.2. Approved payment of warrants.
 - 10.3. Accepted gifts: To WMS: Assorted stationery supplies from John Becker for the office.
To WMS: Vegetable seeds from Baker Creek Heirloom Seeds for the school garden.
 - 10.4. Approved THS Horizons Club trip to Barcelona with Nuria Pont Serra from June 20 – 27, 2012.
 - 10.5. Approved submitting the 2011-12 Consolidated Application Part 2 for funding Categorical Aid Programs.
(Lino/Titus/Unanimous)
11. Consideration of a DRAFT letter to be signed by all Board members and sent to the parents and community of the Shoreline Unified School District. After much discussion the letter was amended and approved for distribution in English and Spanish.
(Healy/Manning-Sartori/Unanimous)
12. Linda Borello asked the Board about our Use of Facilities form. It was discussed that the community gym at West Marin School have its own Use of Facilities form because it falls under different rules than the standard use form. Jim Lino will work with the WMS secretaries to create this new form.
13. Reviewed the facilities use agreement between Shoreline USD and Shoreline Acres, Inc. for July 1, 2012 – June 30, 2014. Stephen Rosenthal proposed three changes. The Board advised Stephen Rosenthal to make these changes and bring the revised agreement back to the June Board meeting for approval.

14. Shoreline Education Association sunshined the following contract articles and noted that the entire SEA contract is up for renewal and review:
Article X – Leaves; Article V – Wages; Article XV – Pre-Retirement Part-Time Employment
15. Approved 2010 – 2011 School Accountability Report Cards for West Marin School and Tomales High School. Several errors were found in the report. The Board advised Stephen Rosenthal to make the necessary corrections prior to submitting them.
(Titus/Lino/Unanimous)

Curriculum and Instruction

16. Principals' reported on past and upcoming events and activities at their sites.
17. Superintendent Stephen Rosenthal reported on the following topics:
 - Parcel Tax
 - Board attendance at graduations
 - Stull Act
 - Strategic Plan
 - WMS/INV Principal search

Finance and Business

18. Business Manager reported that the governor's proposed May Revise Budget will come out next week.
19. Reviewed and discussed the Preliminary 2012 – 2013 Budget.
20. Approved the 2011 – 2012 Budget Revisions Report.
(Healy/Moretti/Unanimous)
21. The meeting was closed at 7:50 p.m. and a public hearing was conducted for the 2012 – 2013 Tier III Flexibility Transfers. During the public hearing the Board took testimony from the public and discussed the proposed use of the funding.
 - 21a. Public hearing was closed at 7:55 p.m. and the meeting was reopened. Approved the proposed use of funding for the 2012 – 2013 Tier III Flexibility Transfers.
(Moretti/Lino/Unanimous)
22. Approved assigning 10% of the annual District house rent for repairs (\$1,281.60).
(Moretti/Lino/Unanimous)

Employees

23. Approved extension of the following contracts for 2012 – 2013 school year:
 - Steffan O'Neill Additional 5 days
 - Bill Costanzo Additional 35 daysBill Costanzo approached the Board and requested that his additional days be increased to 40 days. Motion was amended and approved.
(Moretti/Lino/Unanimous)
24. Approved Kathy Lucchesi, secretary at Tomales Elementary School, to work a 60% contract (three day week) with prorated benefits for the 2012 – 2013 school year.
(Manning-Sartori/Healy/Unanimous)
25. Superintendent Stephen Rosenthal accepted a letter of retirement from Paul Olson, teacher at Bodega Bay School, effective June 16, 2012.

26. Approved participation in Reduced Workload Program at 80% for Sue Gonzalez, teacher at West Marin School, for the 2012 – 2013 school year.
(Healy/Lino/Unanimous)
27. Superintendent Stephen Rosenthal accepted a letter from Leeanna Steele, 1:1 aide, Tomales High School, to rescind her letter of resignation dated March 14, 2012.
28. Approved Eleanore Conroy, instructional assistant at Tomales Elementary, to work a 60% contract (3 day week) with prorated benefits for the 2012 – 2013 school year.
(Healy/Lino/Unanimous)

Policy

29. First reading of BP 6170.1 (a), (b), (c), (d), (e) – Transitional Kindergarten.

Auxiliary

30. Future agenda items:
 - Budget 2012 - 2013
 - Water
 - Bollinas-Stinson preschool
31. No Communications.

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Stephen Rosenthal
Superintendent

Adopted by the Board: