

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
NOVEMBER 20, 2014**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Bodega Bay School on Thursday, November 20, 2014.

1. Trustee Kegan Stedwell called the meeting to order at 4:37 p.m.
2. Board members present: Jane Healy, Monique Moretti, Clarette McDonald, Tim Kehoe, Jill Manning-Sartori and Kegan Stedwell. Jim Lino arrived at 4:45 p.m. Board members absent: None. Staff present: Tom Stubbs, Adam Jennings, Matt Nagle, Nancy Wolf, Susan Skipp, and Jeannie Moody.
3. Approved and adopted the agenda.
(Manning-Sartori/Kehoe AYES: Stedwell/Healy/Moretti/McDonald/Kehoe/Manning-Sartori
NOES: None ABSENT: Lino ABSTAIN: None) Motion passes.
4. No comments from the public on closed session items.
5. Recessed to closed session at 4:40 p.m.
6. Reconvened to public session at 6:05 p.m.
7. No reportable action was taken in closed.
8. Iain Tarves was honored as Shoreline's student of the month for November 2014. Mr. Risley made the presentation.
9. Student Representative Adrian Vega reported on all of the events and activities happening throughout the District.
10. Consent Agenda
 - 10.1 Approved warrants: General.
 - 10.2 Reviewed the Public Self-Insurer's Annual Report from RESIG
(Healy/McDonald AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
11. Special Education Director Pat O'Connor reported that our special education department is 100% compliant. Pat introduced several staff members that work in this department. Shoreline USD is currently serving 95 students with a wide range of special needs and 178 students with active Individualized Education Program (IEP's). Ten students have been exited (IEP no longer needed) since August 2014.

Curriculum and Instruction

12. Principals reported on upcoming events and activities at their sites. Mr. Jennings introduced the high school counselor Connie Marx who presented a slide show on College & Career Readiness Education.
13. Superintendent Tom Stubbs reported that the Board is beginning their annual process of evaluating his performance. The Board wishes to gather feedback and input from staff, parents and community members. A survey will be distributed and then collected between December 1st and January 9th. Mr. Stubbs then reported that the first board policy meeting took place on November 24th. These meetings will be held on the second Wednesday of each month. He requested that anyone interested in joining the committee please do so.

14. Board Trustee Clarette McDonald reported that she and Monique Moretti attended the last PTA meeting to inform them about and discuss the process to becoming a board member. Trustee Jill Manning-Sartori reported that the Wellness Committee meets the first Thursday of each month. Their next meeting is scheduled for December 4th at Tomales Elementary School with a special guest speaker Chef Cody Williams who currently works as the food service director at Sonoma Valley USD.
15. Reviewed the inter-district transfer attendance report.
16. No one addressed the Board on items not on the agenda.
17. Shoreline USD sunshined negotiation items with California School Employees' Association (CSEA).

Finance and Business

18. CBO Susan Skipp reported that she is currently working on the First Interim Budget Report for approval at the December board meeting.
19. The 2014-15 budget updates were not ready so this action was tabled to the December board meeting.
20. Approved the proposal by Judy Stephens in the amount of \$4,200 to audit our food service department. (Manning-Sartori/Lino AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.
21. Approved to declare surplus of district-wide computer equipment. (Healy/Moretti AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.
22. Discussed the district paid health benefits for our Board of Trustees. It was decided to table this discussion/possible action item until our December meeting because the Board was uncertain of the legality of changing specific wording when Government Code is referenced. Mr. Stubbs will check with legal counsel.

Employees

23. Superintendent Tom Stubbs accepted the resignation letter from Joe Nokes, interim principal at Bodega Bay School, effective October 3, 2014.
24. Superintendent Tom Stubbs accepted the retirement letter from Joe Nokes, teacher at Tomales Elementary and Bodega Bay Schools, effective June 30, 2015.
25. Approved employment of Nancy Wolf, interim principal, Bodega Bay School, effective October 30, 2014. (Healy/Manning-Sartori AYES: AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.
26. Approved employment of Bruce Abbott, chief business official, effective December 22, 2014. Tom Stubbs recommends. (Healy/Lino AYES: AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.
27. Adopt Resolution 2014.15.5 – Reduction of Certificated Services was tabled to the December meeting.

Policy

28. Second reading/adoption of entire section of BP/AR 6000–Instruction. (Kehoe/Manning-Sartori AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.

29. Revised BP/AR 5117 - Interdistrict Transfer Attendance.
(Lino/Healy AYES: Stedwell/Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori
NOES: None ABSENT: None ABSTAIN: None) Motion passes.

Auxiliary

30. Agenda items for future meetings: Resolution 2014.15.5, District paid health benefits for our Board,
First Interim Budget Report, 2014-15 budget updates.

31. No communications.

Adjournment: 8:35 p.m.

Respectfully submitted,

Tom Stubbs, Superintendent

Adopted by the Board: