

**SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
NOVEMBER 19, 2015**

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, November 19, 2015.

1. Board President Jill Manning-Sartori called the meeting to order at 5:04 p.m.
2. Board members present: Jane Healy, Monique Moretti, Clarette McDonald, Tim Kehoe, Jim Lino, and Jill Manning-Sartori. Board members absent: None. Staff present: Nancy Neu, Nancy Wolf, Adam Jennings, Jim Patterson, Matt Nagle, Bruce Abbott, and Jeannie Moody.
3. Approved and adopted the agenda.  
(McDonald/Manning-Sartori AYES: Lino/Healy/Moretti/McDonald/Kehoe/Manning-Sartori  
NOES: None ABSENT: None ABSTAIN: None) Motion passes.
4. Announced closed session item: 54957.6: Conference with Labor Negotiator, Nancy Neu, regarding classified and certificated employee's negotiations. Noel Shumway, Attorney at Law was present during closed session.
5. No comments from the public on closed session item.
6. Recessed to closed session at 5:07 p.m.
7. Reconvened to public session at 6:10 p.m.
8. No reportable action was taken in closed.
9. Heidi Gonzalez and Felipe Martinez were honored as Shoreline's student of the month for November 2015. Ms. Cassel made both presentations.
10. Student Representative Bryan Munoz reported on all of the events and activities happening throughout the District.
11. Dr. Scott Mahoney of Mahoney Consulting presented to the Board the data he collected from the Administrative Configuration for 2016-17 meetings. Dr. Mahoney used charts to list the Pro's and Con's of each possible administrative configuration scenario. After significant discussions at both meetings, the majority of those present indicated, that if affordable, the preference would be to have a full-time superintendent, three full-time principals and ongoing special education support from the Marin County Office of Education. The next steps are for the Board to approve their chosen configuration at the December meeting, advertise for the position(s) in January – February, interview potential candidates in March, and approve contract(s) at the April board meeting.
12. Consent Agenda.
  - 12.2 Minutes: Approved minutes of October 19, 2015, special board retreat meeting.
  - 12.3 Approved warrants: General.
  - 12.4 Accepted gifts: T & B Sports (Chad Glover) donated water bottles, jugs and coolers to the Tomales High School Athletic Department valued at \$225.00. Nita Albert donated an upright piano and bench to the Tomales Elementary School Music Department. Stripe N Seal donated labor and supplies to paint lines on the track and tennis court at Tomales Elementary School valued at \$1800.
  - 12.5 Reviewed and approved the 2014-15 Public Self-Insurer's ER Annual Report from Redwood Empire Schools Insurance Group.

Jill Manning-Sartori asked that item #12.1 Minutes of October 15, 2015, be pulled and acted upon separately. Ms. Healy amended her motion and Mr. Kehoe seconded to reflect this request. (Healy/Kehoe AYES: Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.

- 12.1 Minutes: Tabled approving the minutes of October 15, 2015, regular meeting, until the December board meeting. Item #26 of these minutes BB 9250 – Remuneration, Reimbursement and Other Benefits has incorrectly stated verbiage.
13. Jenny Callaway and Paul Cohen presented a coalition called Marin Strong Start. This coalition is seeking support from leaders in education, healthcare, business, local government and communities to secure funding to ensure that all of Marin's children have access to preschool, quality health care services, affordable childcare and afterschool academic support.
14. Adopted Resolution 2015.16.4 – Strong Starts for Marin's Children. (Healy/Lino AYES: Lino/Healy/Moretti/McDonald/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.
15. Bodega Bay Interim Principal Nancy Wolf presented to the Board the idea of opening a preschool in Bodega Bay. Ms. Wolf would like to apply for the California State Preschool Program Expansion Grant. The grant deadline is November 24, 2015. The Board was very excited to hear the information that Ms. Wolf presented and gave her the thumbs up to apply for this grant.
16. Approved the 2015 – 2018 Board/District Goals. (Healy/Manning-Sartori AYES: Healy/Moretti/McDonald/Lino/Kehoe/Manning-Sartori NOES: None ABSENT: None ABSTAIN: None) Motion passes.
17. Many people addressed the Board on items not on the agenda. Laurie Monserrat thanked Trustee Monique Moretti for her service on the Board, for doing an amazing job and for voluntarily giving up her district paid benefits. Avito Miranda, Donna Faure, Linda Borello, Debbie Tambussi and Imelda Macias all thanked Monique Moretti for her eight years of dedicated service as a Board Trustee.

~8:30 p.m. President Jill Manning-Sartori excused herself and turned the meeting over to Trustee Jim Lino.

### **Curriculum and Instruction**

18. Principals gave a preliminary report on the impact of the budget reductions. Mr. Patterson reported that Tomales Elementary lost 35 hours of classified time. His amazing staff have stepped up and filled the gaps. His certificated staff has also stepped up to fill the loss of their reading intervention teacher. The reduction in hours to his music, counseling and library are tight. He is watching closely to determine if more time or staff is needed in these areas. Ms. Wolf reported that 35% of her staff at Bodega Bay School retired in June. She finds it difficult when a staff member is out. Mr. Jennings reported that his site lost .6 in teaching periods at the high school which caused 2 less classes being offered this year: 1 less history and 1 less elective class. He also lost 3 hours of aide time but they have made some adjustments and staff is all pulling together to the make the cuts feel seamless. His biggest impact of cuts was the 50% reduction in grounds staff. They no longer have time to make improvements to the grounds, but now only enough time to just maintain them. Mr. Nagle reported that their biggest challenge at West Marin/Inverness is when staff is out and the loss of their aide time has had a negative impact. Mr. Nagle spends more time in the classroom and on the grounds and cannot find the time to field all of his emails. Superintendent Nancy Neu commented that we will continue to collect feedback and watch these concerns.
19. Superintendent Nancy Neu reported that we will be having an administrative cabinet retreat in January to discuss our Local Control and Accountability Plan. Ms. Neu will be looking into having Mr. Ryaru to work with Shoreline USD on our LCAP metrics. Ms. Neu mentioned that Ilish Ryaru (West Ed) will be presenting another workshop at MCOE in December pertaining to using data to drive student achievement.

20. Board of Trustees' had nothing to report. However, Donna Faure asked if our new Board of Trustees could be invited to attend the CSBA Conference in San Diego. Avito Miranda expressed interest in attending.

21. Reviewed the inter-district transfer attendance report.

### **Finance and Business**

22. CBO Bruce Abbott reported that he is currently working on the First Interim Budget Report for approval at the December board meeting. He also reported that he attended an LCAP workshop at MCOE.

23. Reviewed the Annual Accounting of Developer Fees report for 2014-15. This was a nil report; no money has yet been collected for developer fees.

24. Reviewed the Budget/LCAP calendar.

### **Employees**

25. Approved employment of Patrick Stevenson as the 2015-16 varsity boys' basketball coach. Adam Jennings recommends.

(Kehoe/Healy AYES: Healy/Moretti/McDonald/Lino/Kehoe

NOES: None ABSENT: Manning-Sartori ABSTAIN: None) Motion passes.

### **Policy**

26. Approved revision of BB 9320 – Meetings and Notices.

Additional verbiage was added on the first page of this bylaw under the Regular Meetings heading: "A second meeting may be required in the months of May and December to meet budget deadlines. Any additional regular meetings will be determined at the annual organizational meeting." Motion was made by Ms. Moretti and seconded by Ms. Healy to add the month of "June" to this verbiage.

(Moretti/Healy AYES: Healy/Moretti/McDonald/Lino/Kehoe

NOES: None ABSENT: Manning-Sartori ABSTAIN: None) Motion passes.

27. Approved revision of BB 9322 – Agenda/Meeting Materials.

(Healy/McDonald AYES: Healy/Moretti/McDonald/Lino/Kehoe

NOES: None ABSENT: Manning-Sartori ABSTAIN: None) Motion passes.

### **Auxiliary**

28. No communications.

**Adjournment: 9:00 p.m.**

Respectfully submitted,

Nancy Neu, Superintendent

Adopted by the Board: