

**SHORELINE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
SEPTEMBER 10, 2015**

UNAPPROVED MINUTES

A regular meeting of the Shoreline Unified School District Board of Trustees was held at West Marin School on Thursday, September 10, 2015.

1. Jim Lino called the meeting to order at 5:04 p.m.
2. Board members present: Jim Lino, Monique Moretti, Clarette McDonald and Tim Kehoe. Board members absent: Jane Healy, Kegan Stedwell and Jill Manning-Sartori. Staff present: Superintendent Nancy Neu, Nancy Wolf, Adam Jennings, Matt Nagle, Jim Patterson, Bruce Abbott and Jeannie Moody.
3. Approved and adopted the agenda.
(McDonald/Kehoe AYES: Lino/Kehoe/Moretti/McDonald NOES: None
ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.
4. Announced closed session items: 54957.6-Conference with Labor Negotiator, Nancy Neu, regarding classified and certificated negotiations; Education Code 35146-Student Discipline and Other Confidential Student Matters: Student ID# 26902 expulsion hearing.
5. No comments from the public on closed session items.
6. Recessed to closed session at 5:07 p.m.
7. Reconvened to public session at 6:00 p.m.
8. Jim Lino reported that during closed session the Board reviewed the conditions of the expulsion contract with student ID # 26902 and will implement a suspended expulsion for the 2015 fall semester.
9. Hana Cassel and Buddy Faure were honored as Shoreline's students of the month for September 2015. Mr. Eckert and Ms. Cassel made the presentations.
10. Student Representative Gabby Esquivias reported on all of the events and activities happening throughout the District. Jim Lino welcomed our new student representative and announced that this year the student representative will be able to participate in discussions and vote on action items prior to the official Board vote however, this vote will not affect the final numerical outcome of the Board vote.
11. Consent Agenda
 - 11.1. Minutes: Approved minutes of August 20, 2015, regular meeting.
 - 11.2. Approved warrants: General.
 - 11.3. Acceptance of gifts: To Bodega Bay School PTA: Bodega Bay Fisherman's Festival donated \$3,000, and Daniel Sneed of Freeport – McMoran Oil and Gas donated \$500.00.
(Kehoe/McDonald AYES: Lino/Kehoe/Moretti/McDonald NOES: None
ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.
12. Approved request by Tomales High School seniors for off-campus lunch privilege for the 2015-16 school year. Principal Adam Jennings recommends.
(Moretti/Kehoe AYES: Lino/Kehoe/Moretti/McDonald NOES: None
ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.
13. Transportation Director George Borges reported that due to staffing shortages the bus routes in West Marin/Inverness have temporarily changed. He apologized for the confusion, lack of communication and the short notice but he was not made aware of drivers being out until the last minute. In the future Mr. Borges will utilize our School Messenger service to report any changes to the bus routes.

14. Ryan Corrigan our technology support for the district reported that Shoreline students are almost 1:1 with technology. The high school students have Chrome Books and the elementary schools have iPads. With the addition of this new technology we needed to upgrade our network. This is costly but necessary. Ryan's daily tasks have greatly increased with the additional technology but he is still accessible for the unforeseen trouble shooting district wide. He will be looking into ways to improve our video conferencing system at our board of trustee meetings.

Curriculum and Instruction

15. The principals' reported on upcoming events and activities at their sites. Principal Jennings has been meeting with the student representatives and going over the agenda with them. He is also teaching them about Brown Act rules. The elementary school principals reported on reading intervention programs at their individual sites.
16. Superintendent Nancy Neu reported that our student enrollment numbers are up from last year. She then shared that Kaiser Employees donated backpacks full of school supplies for needy students. Our district was able to distribute more than 50 of these backpacks throughout the district. Ms. Neu then reminded everyone of the back to school night dates, staff development days and the future adoption of a new math curriculum. This year we are piloting three different publishers' math materials which are aligned with the new Common Core standards.
17. Board of Trustees' Report – Ms. Neu thanked Jill Manning-Sartori and Clarette McDonald for renewing their terms and Avito Miranda for filling the open seat in Trustee Area 1. ~~Jill Manning-Sartori~~ Ms. Neu reminded the Board about the CSBA Conference in San Diego from 12/3 – 12/5; she and Jill Manning-Sartori will be attending.
18. Reviewed the inter-district transfer attendance report.
19. People addressing the Board on items not on the agenda: Peggy Day, a grandmother of a West Marin student is a school crossing guard and is looking for more volunteers. She is attempting to get us crossing guards from the West Marin Transportation Department, but she needs to prove that 500 cars pass by the school during school hours and that twelve students need to be crossed. Jolynn McClelland voiced her concerns about school safety; that a strange woman was able to enter classrooms unnoticed on two campuses is a sobering warning that our campuses and students are not safe. Ms. McClelland asked the Board to address this matter and to come up with a process, practice and/or policy to prevent it from ever happening again.

CLOSED PUBLIC MEETING AT 7:30 P.M. FOR PUBLIC HEARING

20. Public hearing: Pupil Textbook and Instructional Materials Incentive Act for 2015-16.

REOPENED PUBLIC MEETING AT 7:32 P.M.

21. Adopted Resolution #2015.16.2 – Pupil Textbook and Instructional Material Incentive Act for 2015-16. (Kehoe/McDonald AYES: Lino/Kehoe/Moretti/McDonald NOES: None ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.
22. No complaints were reported on the Quarterly Report on Williams Uniform Complaints.

Finance and Business

23. CBO Bruce Abbott reported that he has been preparing for the unaudited actuals reporting and closing the 2014-15 books.
24. Approved Unaudited Actual Revenues and Expenditures Report for 2014-15. (McDonald/Moretti AYES: Lino/Kehoe/Moretti/McDonald NOES: None ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.
25. Adopted Resolution #2015.16.3 – Gann Limit. (Kehoe/McDonald AYES: Lino/Kehoe/Moretti/McDonald NOES: None ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.

26. California School Employees Association (CSEA) sun-shined 2015-16 negotiation items with Shoreline USD.
27. Shoreline USD sun-shined 2015-16 negotiation items with California School Employees Association (CSEA).
28. Discussed the appointment process for the open seat in Trustee Area 3.
29. Reviewed the process that the District needs to consider before entering into a lease of school district surplus property.

Employees

30. Approved employment of Snow McIsaac, instructional assistant at Tomales High School, six hours per day, five days a week, effective August 26, 2015. Mr. Jennings and Ms. Neu both recommended. (Kehoe/McDonald AYES: Lino/Kehoe/Moretti/McDonald NOES: None ABSENT: Stedwell/Healy/Manning-Sartori ABSTAIN: None) Motion passes.

Policy

31. Second reading of BB 9250 – Remuneration, Reimbursement & Other Benefits. This was tabled until the October board meeting. The Board felt this should be voted on by the majority of the Board and only four of the seven board members were in attendance. Mr. Kehoe suggested that this board bylaw be placed on the October agenda with “version 2” and as an action only item.

Auxiliary

32. Agenda items for future meetings: BB 9250, policy on safety, reading intervention update.
33. No communications.

Adjournment: 8:40 p.m.

Respectfully submitted,

Nancy Neu, Superintendent

Adopted by the Board: