

**SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE MEETING  
JUNE 20, 2013**

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales High School on Thursday, June 20, 2013.

1. Tim Kehoe called the meeting to order at 5:05 p.m.
2. Board members present: Tim Kehoe, Jane Healy, Jim Lino, Julie Titus, Kegan Stedwell, and Jill Manning-Sartori. Board member absent: Monique Moretti. Julie Titus left the meeting at 7:35 p.m.
3. No comments from the public on closed session item.
4. Recessed to closed session at 5:09 p.m.
5. Reconvened to public session at 6:05 p.m.
6. No reportable action taken in closed.
7. Approved and adopted the agenda after removing item # 32 and moving items # 19 and 20 to be heard prior to the consent agenda items.  
(Titus/Stedwell/Unanimous)
8. Recognized our 2012 – 2013 retirees: Patti Pomi, Chris Helfer, and John Hervey.
9. Superintendent of Schools Mary Jane Burke received a letter of resignation from Board of Trustee Julie Titus, effective July 1, 2013. The Board presented Julie Titus with a plaque.
10. Approved roof and HVAC project at Tomales High School. Motion was amended by Healy and second by Titus to approve roof and HVAC project at Tomales High School as recommended by Greystone West Company option #2 contingent upon Greystone West Company due diligence per the applicability of the materials proposed (Thermoplastic Membrane), and also to include the assignment of Jim Lino or Tim Kehoe to grant approval of the Superintendent to approve change orders up to \$20,000.  
(Healy/Titus/Unanimous)
11. Consent Agenda
  - 11.1. Approved minutes of May 16, 2013, regular meeting.
  - 11.2. Approved payment of warrants.
  - 11.3. Accepted gift to WMS: Stephen Horvat donated a five piece drum set to the music department.
  - 11.4. Approved 2013 – 2014 Consolidated Application for Categorical Aid Program.  
(Lino/Healy/Unanimous)
12. Alex Porrata presented the results from the Dual Immersion Task Force survey. The seven question survey was sent to all K – 8 parents. They received back 106 responses. The Task Force will continue to research the feasibility of a dual immersion program and educate the district families as to what dual immersion is and what this program will look like in our district.

**Curriculum and Instruction**

13. The principals' and superintendent combined their reports to discuss the Shoreline Unified School District Action Plan. Interim Superintendent Nancy Neu also reminded the Board of Trustees of the important dates/deadlines for the upcoming November Election.
14. No complaints were reported on the Quarterly Report on Williams Uniform Complaints.

15. Reviewed the Interdistrict Transfer Attendance Report.
16. Several people addressed the Board regarding items that were not on the agenda.

### **Finance and Business**

17. CBO Susan Skipp reported that there is a major change in how funds are allocated to school districts from the State. The new funding model is called "Local Control Funding Formula or LCFF." LCFF provides a base grant for all districts along with supplemental and concentration grants based on the percentage of English Language Learners, economically disadvantaged, and foster students. Under the new formula, SUSD will remain as a basic aid district which means that the local property taxes received by the district is greater than the amount the district would receive from the State. The new formula requires that the district implement a Local Control Accountability Plan (LCAP) by the end of 2013-14. More information will be forthcoming.
18. Approved 2012 – 2013 budget revisions.  
(Healy/Stedwell/Unanimous)
19. Adopted 2013 – 2014 budget.  
(Manning-Sartori/Lino/Unanimous)
20. Approved expenditures 2013 – 2014 Education Protection Account (EPA).  
(Healy/Stedwell/Unanimous)
21. Revised and adopted Resolution # 2012.13.4 – Election Consolidation to include a short term seat.  
(Lino/Stedwell AYES: Kehoe/Lino/Healy/Stedwell/Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti/Titus) Motion passes.
22. Adopted Resolution # 2012.13.5 – Tax Anticipation Notes (TAN) from County of Marin.  
(Healy/Manning-Sartori AYES: Kehoe/Lino/Healy/Stedwell/Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti/Titus) Motion passes.
23. Adopted Resolution # 2012.13.6 – Authorization to Sign on Behalf of the Governing Board.  
(Lino/Healy AYES; Kehoe/Lino/Healy/Stedwell/Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti/Titus) Motion passes.
24. Adopted Resolution # 2012.13.7 – Authorization of Budget Transfers to Permit Payment of Obligations at Close of Year.  
(Healy/Manning-Sartori AYES: Kehoe/Lino/Healy/Stedwell/Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti/Titus) Motion passes.
25. Discussed the partial funding of a new music program at West Marin School. After the discussion Principal Matt Nagle decided to implement a part-time music program using parcel tax monies for the 2013-14 school year.
26. Discussed Spanish translation/interpreting services for the District. Luis Burgos, teacher at West Marin School, agreed to interpret at our Board meetings for the 2013-14 school year. The District will continue to search for a business that can handle our translation services.

### **Employees**

27. Approved Declaration of Need for Fully Qualified Educators.  
(Lino/Manning-Sartori/Unanimous)
28. Approved tentative agreement with California School Employees' Association effective July 1, 2012.  
(Healy/Stedwell/Unanimous)
29. Approved tentative agreement with classified management/confidential staff effective July 1, 2012.  
(Healy/Manning-Sartori/Unanimous)

30. Approved tentative agreement with principals' effective July 1, 2012.  
(Healy/Manning-Sartori/Unanimous)
31. Considered Debbie Royer, instructional assistant at Tomales Elementary School, request to extend leave of absence for the 2013-14 school year. This request was not approved.  
(Healy/Manning-Sartori/Motion failed)
32. Approved Eleanore Conroy, instructional assistant at Tomales Elementary School, request to work a 60% contract (3 day week) with prorated benefits for the 2013–14 school year.  
(Manning-Sartori/Healy/Unanimous)
33. Interim Superintendent Nancy Neu accepted the resignation of John Hervey, teacher at Tomales High School, effective June 14, 2013.
34. Interim Superintendent Nancy Neu accepted the resignation of Filberto Gonzalez, skilled maintenance at Tomales Elementary School, effective August 21, 2013.
35. Approved employment of Jamie Hunt, district/personnel secretary at the District Office, eight hours per day, effective July 1, 2013.  
(Healy/Manning-Sartori/Unanimous)
36. Approved employment of Eduardo Zarco as the boys' soccer coach at Tomales High School for the 2013–14 school year.  
(Lino/Manning-Sartori/Unanimous)
37. Approved employment of Mallory Nelson as the girls' varsity volleyball coach at Tomales High School for the 2013–14 school year.  
(Manning-Sartori/Healy/Unanimous)
38. Approved employment of Taylor Millard as the girls' junior varsity volleyball coach at Tomales High School for the 2013–14 school year.  
(Manning-Sartori/Lino/Unanimous)

#### **Policy**

39. Second reading and Adoption of BP/AR 5116.1 – Intradistrict Open Enrollment.  
(Healy/Stedwell/Unanimous)
40. Second reading and Adoption of BP/AR 5118 – Open Enrollment Act (Romero Bill).  
(Lino/Stedwell/Unanimous)

#### **Auxiliary**

41. Agenda items for future meetings: Strategic Plan, Tomales Village Update, Shared business services (JPA).
42. No communications.

**Adjournment: 9:00 p.m.**

Respectfully submitted,

Tom Stubbs, Superintendent

Adopted by the Board: